

## EAS PTO Board Meeting Agenda

05 October 2023, 10am

**Welcome/Call to Order:** The meeting was called to order at 10:00am

### EAS Staff Updates

- Teacher and Staff report – Brian and Colleen
  - The daily routine is settling in. 6<sup>th</sup> graders are figuring out how things work. The end of the quarter is on the 27<sup>th</sup>. CSP's will follow the end of the quarter and will be new for the 6<sup>th</sup> graders.
  - November Academic Adventures field trips are in planning mode and will likely be to the Burke Museum, Shell house, Tacoma History Museum, Mohai, Brightwater, and the Snoqualmie Falls Museum. Students will travel by bus or metro.
  - KIS Farms was Brian's CSP for years and he participated in the non-profit that helped them. Since that dissolved, there was extra money in the non-profit and they donated it to EAS.
  - The lottery application will open on November 1<sup>st</sup> and close on December 1<sup>st</sup>. They are hoping to be able to do the lottery by Parent Square.
  
- Administration Report – Stacy Mehlberg
  - There was an administrative meeting with Finn Hill Admin and the PTO presidents yesterday. The vision of EAS and increasing transparency were discussed. The equity team meeting took place. The Finn Hill and EAS groups would like to collaborate.
  - If families have a question about the construction, they are welcome to reach out. They are limited but willing to problem solve any issues or concerns. The construction team is amazing and has been really helpful. It is hard to work around the construction, but it will be worth it.
  - Falcon Fest took place, and everyone had a lot of fun.

### EAS PTO Updates

- Co-Presidents – Lindsey and Beth
  - The equity team met, and they were looking for a lead from EAS to partner with. Tirza is willing to do that, and Lindsey will follow up.
  - There was a discussion about a brief blurb in the newsletter on Fridays. For this week we will see if we can find someone who can be a webmaster. We will also post open positions on the website.
  
- Co-Treasurers – Bryan and Brennan
  - Monthly Report-The report was distributed. There were comments and corrections that will be updated, and the report was adopted.
  - At curriculum night we talked about the new PTO ask and increasing transparency. Money is coming in and we are at 78% participation for families so far.
  - Elective payments are coming in and it was clarified that the sub costs are being paid for by the EAS grants.
  - The monthly report will be posted to the website.
  - There was a discussion around how to help parents match their volunteer hours. An idea was presented to put the link to Benevity in the form with a brief explanation of how to match the hours. Colleen will talk with Laura about the form. Lindsey mentioned you could add things that will help count the hours for the parents, so they know where to donate. Volunteer hour matching was clarified that when parents are volunteering for a school sponsored event such as camp or CSP, those matching dollars go to EAS but if they are doing work for the PTO then those matching dollars will come to the PTO.
  - Scrip-Jen will be the account owner for the scrip account, and it will be officially processed in the next week. Wells Fargo was having technical issues that will be resolved this week hopefully.

- Secretary – Amy
  - Minutes-The minutes were distributed. There were no questions or comments, so the minutes were adopted.
  
- VP of Information Support – Jen O.
  - First Aid-no update
  - Emergency Prep-Beth attended a safety meeting with Finn Hill. There was a discussion about who was responsible for updating the food and water at the school. That responsibility has shifted over the years, but it was thought that it is currently the responsibility of the district. Stacy was going to reach out to the district to find out. Stacy was also going to get the current list of what was in the buckets. The binders for the teachers were updated today.
  - Expeditions-no update
  
- VP of Curriculum Support – Tirza
  - Healthy Choices Fair-Tanya is having difficulties getting the documents from the one drive. She has been working with Beth to try and get things figured out. They are hoping to have the schedule for the kids outlined before the break to get it going. They still need a few speakers but they are reaching out to people.
  - Staff Appreciation-no update
  - Spirit Wear-no update
  
- VP of Student Activities – Jen N.
  - Fall Event-Shannon got two volunteers to help her with the fall event. They are thinking of having a game night either at Moxy or utilizing the school or other space to place games.
  - Student Socials-no update
  - Yearbook-no update
  - Extracurricular activities-We had someone interested in fulfilling this role but hasn't officially said yes.

**New Business or Good of the Order**

The meeting was adjourned at 11:07am

**Calendar:**

Oct 30<sup>th</sup>, 31<sup>st</sup>, Nov 2<sup>nd</sup> 3<sup>rd</sup> CSP  
 November 9<sup>th</sup> Board Meeting at 10:00am  
 December 7<sup>th</sup> Board Meeting at 10:00am  
 January 11<sup>th</sup> Board Meeting at 10:00am  
 January 23, 25, 26 Health Fair  
 February 8<sup>th</sup> Board Meeting at 10:00am  
 March 7<sup>th</sup> Board Meeting at 10:00am

April 4<sup>th</sup> Board Meeting at 10:00am  
 April 22<sup>nd</sup> -26<sup>th</sup> April Adventures  
 May 9<sup>th</sup> Board Meeting at 10:00am  
 June 3<sup>rd</sup>-7<sup>th</sup> Bowman Bay  
 June 13<sup>th</sup> Board Meeting at 10:00am  
 June 17<sup>th</sup> General PTO Meeting at End of Year Celebration